



Minutes of an Ordinary Meeting of Council

9.03am Tuesday 22 September 2015 held in the Council Chamber, Wairoa District Council, Coronation Square, Wairoa.

Present: His Worship the Mayor Mr C Little (Chairman)

Councillors: M Bird, H Flood, J Harker.

G Symes (Māori Standing Committee Representative)
F Power (Chief Executive Officer)
A Morton (Chief Financial Officer)
H Montgomery (Regulatory Manager)
Jamie Cox (Engineering Manager)
K Tipuna (Communications Strategist)
C McGimpsey (Governance Advisor & Policy Strategist)

Procedural Items

1. Civic Prayer

The civic prayer was given by Mr Symes (Māori Standing Committee Representative)

2. Apologies for absence

Apologies were received from Councillor Cairns, Councillor Eaglesome-Karekare & Councillor Johansen.

3. Declarations of Conflict of Interest

None

4. Chairman's Announcements

This item was taken out of order after item 13.

His Worship updated Councillors on various topics raised at his face-to-face meetings and the outcome of the meeting with the Office of the Auditor-General.

He highlighted the meetings he had attended recently held by the Whangawehi Catchment Group, including the meeting the group had with the Minister for the Environment Hon Dr Nick Smith.

5. Items of Urgent Business not on the Agenda

This item was taken out of order after item 13.

- Late item – Chief Executive Performance Review
- Councillor Bird raised the St John’s ambulance scheme that is included in rates in Wellington so that ratepayers are enrolled into the scheme to avoid costly bills for people who require an ambulance. His Worship the Mayor suggested that there is a workshop with the District Health Board and St John’s on this issue.

6. Public Participation

Resolved: *That Standing Orders be temporarily suspended in order for the Council to receive a verbal update on the flooding situation from the Emergency Management Officer.*

Flood/Harker

The Emergency Management Officer gave an update on the flooding situation and the process going forward. Councillor Flood requested that Councillors get the key updates and that this item be included on the next agenda. The Engineering Manager gave an update on the water treatment plant and availability of water.

Mr G Preston spoke on Item 9 – Monthly Update Report.

7. Confirmation of Minutes of the Previous Meeting

Resolved: *That the minutes of the Ordinary Meeting of Council held on 25 August 2015 be confirmed as a correct record of the proceedings.*

Flood/Harker

8. Council Action Sheet

Councillors discussed the Action Sheet. It was requested that timeframes are added to all items. Councillors requested that the North Clyde Group be invited to Council Forum for an update.

9. Monthly Update Report

The Chief Executive Officer presented his report and gave a verbal update on the *Local Government Operational and Management Effectiveness Survey*. Councillors requested an update on the outcome of the LGNZ Reputation Index survey carried out earlier this year.

Resolved: *That:*
1) *The report be received.*

Harker/Flood

10. Discussion: Reorganisation proposal poll result

Councillors discussed the process and subsequent outcome of the reorganization proposal poll and the participation of Maori and youth in the process. A request for a breakdown of the district's turnout to show youth participation and Maori participation is unable to be conducted by Electionz.

His Worship the Mayor gave an update on the Mayoral Forum meeting on 18th of September and the outcomes being sought by the group, the group has decided to organise 2 meetings a year with all councillors and Mayors across the region. The 2014 national remit of LGNZ regarding amalgamation was discussed.

Councillors discussed sending a letter to LGNZ President Lawrence Yule.

11. Sealing Register

The Governance Advisor & Policy Strategist presented the report. The Engineering Manager and Regulatory Manager gave an update on the contracts that had been sealed recently.

12. Delegations – Warrant to Act

The Chief Financial Officer presented the report. Councillors discussed the report and sought clarification on the issuing of warrants. The Regulatory Manager outlined for Council the purpose of warrants and when they are used.

<u>Resolved:</u> <i>That</i>	
<ol style="list-style-type: none"> 1. <i>The report is received;</i> 2. <i>The delegations and appointments as scheduled in the Schedule of Delegations be approved with immediate effect.</i> 	
Name	Delegation/Authority
Chief Financial Officer Financial Planning Manager Senior Rates Officer Credit Control Officer Cashier/Creditors Clerk	Local Government (Rating) Act 2002 Section 13 Receiving of declarations To receive declarations in respect of rates rebates under the Rates Rebate Act.
<i>Harker/Bird</i>	

13. Maori Standing Committee

The Mr Symes (Māori Standing Committee Representative) presented the minutes and highlighted the issues experienced at Pilot Hill.

<u>Resolved:</u>	<i>That the unconfirmed minutes of the Māori Standing Committee meeting held on the 11th September 2015 be received.</i>
<i>Harker/Flood</i>	

Adjourned 11.00am
Reconvened 11.21am

14. Resolution to Exclude the Public

Resolved: That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Confidential Minutes of Previous Council Meeting
2. Confidential Action Sheet
3. Late item – Chief Executive Performance Review

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	Ground(s) under section 48(1) to the passing of this resolution 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:
Confidential Minutes of Previous Council Meeting	Section 7 (2) (h) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]
Confidential Action Sheet	Section 7 (2) (a) protect the privacy of natural persons, including that of deceased natural persons (h) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial	(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]

		activities	
	Late item – Chief Executive Performance Review	Section 7 (2) (a) protect the privacy of natural persons, including that of deceased natural persons	(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]

Harker/Flood

PUBLIC EXCLUDED: 11.26am

RE-ADMITTED: 12.19pm

There being no further General Business His Worship the Mayor declared the meeting closed.

CLOSED: The meeting closed at **12.19pm.**

.....

Chair