



WAIROA DISTRICT COUNCIL

**SELECTED OWNER POLICY
SOP**





WAIROA DISTRICT COUNCIL

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PO Box 54, Wairoa 4160, Hawke's Bay

Coronation Square, Queen Street, Wairoa

APPLICATION FOR A SELECTED OWNER POLICY SOP

Dog owner details (Please print in CAPITALS)

Dog Owner Number

Title Mr Mrs Miss Ms

First Name's

Surname

Residential Address

Town

Post Code

Postal if different

Home Number

Mobile Number

Email

Application fee \$40.00 this must be received by the 1st of May to be processed; this does not qualify you for the SOP until the application is complete and accepted, please read the criteria below.

Office Use:

Date: ___ / ___ / _____

Reference Number: _____

Office signed: _____

Dog Details

	Tag Number	Name	Breed	Colour	Sex	Age
1						
2						

The following may only be completed if you have a permit to keep more than two domestic dogs.

	Tag Number	Name	Breed	Colour	Sex	Age
3						
4						
5						

Compulsory criteria

The preferred status for a SOP acknowledges exemplary dog owners by offering reduced registration fees. This classification is subject to the completion of this form and demonstration that the following criteria are met,

Adequate housing and keeping for the dogs. (Tick boxes)

Fencing/Containment

- Dog is contained in a manner so that it is unable to freely leave the property. This may include a securely fenced area to contain the dogs. Preferably there is access to at least one door to the dwelling/premises without having to enter the area where the dog is kept.
- Inside dog
Dog that is kept predominantly inside.
- No impounding, infringements, justified complaints, or late registration payments/penalties within the last 12 months

- Existing dog numbers comply with the Wairoa District Council Bylaws. (A permit is required if you keep three or more dogs on a property in a residential zone)
- All dogs owned or kept by you must have a current registration at all times and comply with microchipping requirements.

Signature

By applying for preferred SOP status, you are agreeing to the following terms and conditions:

Application fee of \$40.00 to be paid when applying for the SOP status.

- Wairoa District Council must be notified of any change in ownership, address, or location of your dog(s). Depending on criteria you've previously met for the preferred SOP status, you may require an additional property visit.
- The Council reserves the right to decline or cancel any preferred owner application/classification and, in doing so, shall confirm the reasons for the refusal/cancellation in writing.
- You need to have been the registered owner in New Zealand for 12 months before you are eligible to apply for the SOP status.
- The application is done before the 1st of May,
- The reduced fee for approved applications is effective from the following registration year,
- All approvals are subject to a satisfactory property inspection and administrative checks.
- All dog(s) owned or kept by you must be kept under proper control at all times.
- Registration fees for each year are due annually between 1st July – 31st August. Payment of registration fees made after 31 August may result in the cancellation of your preferred owner classification, this will change the cost of the SOP cost back to a standard current price per dog, you will need to reapply after a 12-month period. This does not guarantee you will be accepted for the SOP.

Signature of applicant

Date

Cancellation for SOP status

Cancellation of the SOP status may occur in the following situations:

- If the owner is convicted of an offence under the Dog Control Act 1996 or the Animal Welfare Act 1999, the owner will never be permitted to obtain the preferred owner status for any dog.
- If the owner is issued with an infringement notice for any dog under the Dog Control Act 1996, the owner will lose the preferred owner status for all dogs immediately and will not be reinstated until reapplication the following full registration year.
- If any dog in the care of the owner is impounded, the owner may lose the SOP status for all dogs immediately and will not be reinstated until reapplication the following full registration year upon application and approval.
- If an owner has one substantiated complaint, the owner may lose the preferred owner status for all dogs immediately and will not be reinstated until reapplication the following full registration year.
- If the owner fails to pay dog registration fees by 31 August, all dogs may lose the SOP status and will not be reinstated for the next annual registration, the cancellation is effective after the 31st of August.
- Failure to notify Council in writing within 14 days of any deaths, sales, or transfer of dogs to or from your ownership, or changes of residential address.
- At any other time where an animal control officer deems there has been a breach of the Dog Control Act 1996, SOP status may be cancelled



Office use only

Admin check

Dog(s) currently registered: Yes No

Justified complaint in the last 12 months: Yes No

Prosecution/Infringements: Yes No

Impounding: Yes No

Permit for three or more dogs Yes No

Dog microchipped if first registered after 1 July 2006: Yes No

Property Check date: ___ / ___ / _____

Adequate Fencing: _____

Suitable Kennel: _____

Water Available: _____

Valid Application: Yes No

Selected Owner Status Granted

Approved

Declined

Reason for declined or notes

Approval/ Decline letter sent
Authority records updated
Sent to Records for scanning