



WAIROA DISTRICT COUNCIL

REGULATORY DEPARTMENT

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APPLICATION FOR RESOURCE CONSENT OR FAST TRACK RESOURCE CONSENT

The information you provide on this form is required so that your application can be processed under Section 87AAC, 88 and 145 of the Resource Management Act 1991 and may also be used in statistics collected and provided to the Ministry for the Environment and the Wairoa District Council. The information will be stored on a public register and may be made available to the public on request or on the company's or the Council's websites.

Completing this form

This form provides us with your contact details and details about your proposed activity. It also explains the effects of your proposed activity on the environment. Please take note that all the information provided in your application once granted is made available to the public.

We recommend that you talk your proposal through with Council's planning staff before you fill in this form. You should also contact us if you are unsure what forms you should be using, or if you need help with filling in certain aspects of any form. We can be contacted on (06) 8387309.

Please answer all questions fully.

Fees

Deposit fees are required before your application will be processed.

A full schedule of fees and charges for Resource Consents can be found on the Council website at www.wairoadc.govt.nz/services/planning-and-resource-consents/resource-consents/

Applicant

Applicant's Full Name / Company / Trust _____
All Trustee Names (if applicable) _____
Contact Name (if company or trust) _____
Postal Address _____
_____ Post Code _____
Email Address _____
Phone Number _____

The Applicant is

- Owner Prospective Purchaser (of the site to which the application relates)
 Occupier Lessee
 Other (please specify) _____

Correspondence Details *(if you are acting on behalf of the applicant, eg. agent, consultant or architect)*

Name & Company _____
Phone Number _____
Email Address _____
Postal Address _____
_____ Post Code _____

Invoicing Details *(the invoices will be sent to this postal address or email)*

Please provide an email AND full address.

Phone Number _____
Email Address _____
Postal Address _____
Post Code _____

Owner Details *(if different from Applicant details)*

Full Name _____
Postal Address _____
Post Code _____

If the property has recently changed ownership please indicate on what date (approx.) and the names of the previous owners.

Date _____
Names _____

Details of Site

Address/Location to which this application relates _____
Legal Description (can be found on the Computer Freehold Register or Rates Notice - e.g Lot x DP xxx (or valuation number)) _____
District Plan Zone(s) _____

Site Visit Requirements *(in case a Council officer needs to undertake a site visit)*

Is there a gate or security system restricting access by Council?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there a dog on the property?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are there any other hazards or entry restrictions that Council staff need to be aware of?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If 'yes' please provide information below.

Pre-application Meeting

Have you had a pre-application meeting with the Wairoa District Council regarding this proposal?

Yes No

If 'yes' provide the reference number and/or name of the staff member involved _____

Consent(s) Applied For

- Land Use consent
- Subdivision consent
- Land Use and Subdivision consent
- S125 - Lapsing Consent

Qualified Fast Track Application (under section 87AAC)

- Controlled Activity

If your consent qualifies as a fast track application under section 87AAC, please tick this box to **opt out** of the fast track process.

Description of the Proposal

Consent is needed to

Application Notification

Are you requesting public notification for the application?

Yes No

Please note there is an additional fee payable for notification. Please refer to the Fees & Charges schedule on the WDC website.

Other Consents

Is consent required under a National Environmental Standard (NES)?

NES for Assessing and Managing Contaminants in Soil to Protect Human Health 2012

An applicant is required to address the NES in regard to past use of the land which could contaminate soil to a level that poses a risk to human health. Information regarding the NES is available on: www.mfe.govt.nz/laws/standards/contaminants-in-soil/.

You can address the NES in your application AEE or by selecting **one** of the following:

- This application does not involve subdivision (excluding production land), change of use or removal of (part of) a fuel storage system. Any earthworks will meet section 8(3) of the NES (including volume not exceeding 25m³ per 500m²). Therefore the NES does not apply.
- I have undertaken a comprehensive review of District and Regional Council records and I have found no record suggesting an activity on the HAIL has taken place on the piece of land which is subject to this application.
- I have included a Preliminary Site Investigation undertaken by a suitably qualified person.
- An activity listed on the HAIL has more likely than not taken place on the piece of land which is subject to this application. I have addressed the NES requirements in the Assessment of Environmental Effects.

Any other National Environmental Standard

Yes Not Applicable

Are any additional consent(s) required that have been applied for separately?

Hawke's Bay Regional Council

Consents required from the Regional Council (if have/have not been applied for):

Yes Not Applicable

Information Required to be Submitted

To be accepted for processing your application should include the following:

- A description of the activity.
- Record of title** (certificate of title) for the property (no more than 3 months old) and copies of any **consent notices and covenants** (can be obtained from Land Information NZ at <https://www.linz.govt.nz>).
- A plan (drawn to scale) of the site at which the activity is to occur, showing the height, shape and location of the proposed activity.
- Written approval of every person who may be affected by the granting of consent (S95E).
- An assessment of effects (AEE). *(An AEE is a written document outlining how the potential effects of the change/cancellation have been considered. Address the changes in the context of what has been approved and the District Plan, and identify if any parties will be affected, including specifically persons who gave their approval, or submitted on, the resource consent to be changed/cancelled.)*

Fees Information

Section 36 of the Resource Management Act 1991 deals with administrative charges and allows a local authority to levy charges that relate to but are not limited to, carrying out its functions in relation to receiving, processing and granting of resource consents (including certificates of compliance and existing use certificates). All charges related to the processing of a resource consent application are payable prior to issuing of the decision.

LIABILITY FOR PAYMENT - Please note that by signing and lodging this application form you are acknowledging that the Applicant is responsible for payment of invoices and in addition will be liable to pay all costs and expenses of debt recovery and/or legal costs incurred by WDC related to the enforcement of any debt.

A list of Resource Consent Charges is available on the Fees & Charges page on the WDC website. If you are unsure of the amount to pay, please call (06) 8387309 and ask to speak to a planner.

Please ensure to reference any banking payments correctly. Incorrectly referenced payments may cause delays to the processing of your application whilst payment is identified.

Please note that if the Applicant has outstanding fees owing to Council in respect of other applications, Council may choose to apply the initial fee to any outstanding balances in which case the initial fee for processing this application may be deemed not to have been paid.

Payment

Please reference your payments as follows:

Applications yet to be submitted: RM followed by first 5 letters of applicant name e.g *DSMITH*.

Applications already submitted: Please use the RM# reference that has been assigned to your application, this will have been emailed to yourself or your agent.

Please note processing will not begin until payment is received (or identified if incorrectly referenced).

Deposit Fee for a Non-Notified Consent

- I confirm payment by
- Bank transfer to account 03 0785 0070470 00
 - Cheque payable to Wairoa District Council attached
 - Manual Payment at reception

Reference

Amount Paid

Date of Payment

Application & Declaration

The Council relies on the information contained in this application being complete and accurate. The Applicant must take all reasonable steps to ensure that it is complete and accurate and accepts responsibility for information in this application being so.

If lodging this application as **the Applicant**

I/we hereby represent and warrant that I am/we are aware of all my/our obligations arising under this application including, in particular but without limitation, my/our obligation to pay all fees and administrative charges (including debt recovery and legal expenses) payable under this application as referred to within the *Fees Information* section.

OR

If lodging this application as **agent of the Applicant**

I/we hereby represent and warrant that I am/we are authorised to act as agent of the Applicant in respect of the completion and lodging of this application and that the Applicant is aware of all of his/her/its obligations arising under this application including, in particular but without limitation, his/her/its obligation to pay all fees and administrative charges (including debt recovery and legal expenses) payable under this application as referred to within the *Fees Information* section.

I hereby apply for the Resource Consent described in this application and I certify that to the best of my knowledge and belief the information given in this application is complete and accurate.

Signed (by or as authorised agent of the Applicant) _____

Full name of person lodging this form _____

Firm/company _____ Date _____