



# WAIROA DISTRICT COUNCIL

## REGULATORY DEPARTMENT

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✉ [planning@wairoadc.govt.nz](mailto:planning@wairoadc.govt.nz)

🌐 [www.wairoadc.govt.nz](http://www.wairoadc.govt.nz)  
📦 PO Box 54, Wairoa 4160, Hawke's Bay  
🏠 Coronation Square, Queen Street, Wairoa

### APPLICATION FOR S223 & S224

The information you provide on this form is required so that your application can be processed under the Resource Management Act 1991 and may also be used in statistics collected and provided to the Ministry for the Environment and Wairoa District Council. The information will be stored on a public register and may be made available to the public on request or on the company's or the Council's websites.

**Please answer all questions fully.**

#### Fees

A fee for Review & Signature Survey Plan S223, and a fee for Review & Signature Survey Plan S224 are required before your application will be processed. For fee information please go to [www.wairoadc.govt.nz/services/planning-and-resource-consents/resource-consents/](http://www.wairoadc.govt.nz/services/planning-and-resource-consents/resource-consents/). Please note that the Wairoa District Council recovers the full cost of processing applications from the applicant in accordance with Section 36 of the Resource Management Act 1991.

#### Consent Holder

Applicant's Full Name \_\_\_\_\_  
OR Company/Trust \_\_\_\_\_  
Contact Person/All Trustee Names \_\_\_\_\_

#### Invoicing Details *(The invoices will be sent to this postal address or email.)*

Please provide an email AND full address.

Phone Number \_\_\_\_\_  
Email Address \_\_\_\_\_  
Postal Address \_\_\_\_\_ Post Code \_\_\_\_\_

#### Correspondence Details *(All correspondence throughout the process will be sent to these details.)*

Name and/or Company \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Email Address \_\_\_\_\_  
Postal Address \_\_\_\_\_ Post Code \_\_\_\_\_

#### Details of Site

Address/Location to which this application relates.

Legal Description (can be found on the Record of Title or Rates Notice - e.g Lot x DP xxx (or valuation number))

Owners/Occupiers of the Site (if different from applicant above)

**Consent Number(s)**

*Including all Variations*

**Date Consent Issued**

**Consent Description**

**Subdivision Details**

Date Applied for	_____
New Deposited Plan Number	_____
Stage	_____
Number of Lots (excluding roads/reserves)	_____

**Certificates to be Signed**

<i>Cert</i>	<i>To be signed with</i>	<i>Developer Comments</i>	<i>WDC Comments</i>
223	Easements  Amalgamation		
224f	List relevant BC's		
243	Easement Cancellation		
224c	Consent Notice (221)  Registered Bond		
239	Reserve interests to remain		
226 and /or 241(4)	Part cancellation of existing amalgamations		

**Approvals to be Submitted with Application**

<i>Approval From</i>	<i>Developer Comments</i>	<i>WDC Comments</i>
Engineering approval(s) obtained and all conditions of engineering approval satisfied.		
Landscape Architect (required if any private landscaping consented)		
Parks and Reserves (required if reserves are vesting).		
Road Names		
Interests to remain on Council Reserves		

### Information Required to be Submitted

To be accepted for processing your application should include the following:

- L.T (Land Transfer) Plan
- Completed Subdivision 224c Checklist
- All correspondence documents in regards to the conditions

### Fees Information

LIABILITY FOR PAYMENT - Please note that by signing and lodging this application form you are acknowledging that the Applicant is responsible for payment of invoices and in addition will be liable to pay all costs and expenses of debt recovery and/or legal costs incurred by WDC related to the enforcement of any debt.

A list of Resource Consent Charges is available on the Fees & Charges page on the WDC website. If you are unsure of the amount to pay, please call (06) 8387309 and ask to speak to a planner.

Please ensure to reference any banking payments correctly. Incorrectly referenced payments may cause delays to the processing of your application whils payment is identified.

Please note that if the Applicant has outstanding fees owing to Council in respect of other applications, Council may choose to apply the initial fee to any outstanding balances in which case the initial fee for processing this application may be deemed not to have been paid.

### Payment

Please reference your payments as follows:

Applications yet to be submitted: RM followed by first 5 letters of applicant name e.g *DSMITH*.

Applications already submitted: Please use the RM# reference that has been assigned to your application, this will have been emailed to yourself or your agent.

Please note processing will not begin until payment is received (or identified if incorrectly referenced).

### A Fee for S223 and S224 application.

- I confirm payment by
- Bank transfer to account 03 0785 0070470 00
  - Cheque payable to Wairoa District Council attached
  - Manual Payment at reception

Reference \_\_\_\_\_

Amount Paid \_\_\_\_\_

Date of Payment \_\_\_\_\_

### Application & Declaration

*The council relies on the information contained in this application being complete and accurate. The Applicant must take all reasonable steps to ensure that it is complete and accurate and accepts responsibility for information in this application being so.*

- If lodging this application as **the Applicant**
- I/we hereby represent and warrant that I am/we are aware of all my/our obligations arising under this application including, in particular but without limitation, my/our obligation to pay all fees and administrative charges (including debt recovery and legal expenses) payable under this application as referred to within the *Fees Information* section.
- OR  If lodging this application as **agent of the Applicant**
- I/we hereby represent and warrant that I am/we are authorised to act as agent of the Applicant in respect of the completion and lodging of this application and that the Applicant is aware of all of his/her/its obligations arising under this application including, in particular but without limitation, his/her/its obligation to pay all fees and administrative charges (including debt recovery and legal expenses) payable under this application as referred to within the *Fees Information* section.

Signed (by or as authorised agent of the Applicant) \_\_\_\_\_

Full name of person lodging this form \_\_\_\_\_

Firm/company \_\_\_\_\_

Date \_\_\_\_\_